

PRACTICAL INFORMATION

Payment and registration

The conference fee is **650 CZK**.

You should pay and register following these simple steps:

1. Register for the conference, select your seminars and lunch options online at:
2. Double check your email address as the invoice for registration will come to the address you enter
3. Pay this invoice within **5 working days** of receipt. Please understand we will have to cancel your registration unless we receive the payment to free up the space for other participants.
4. We will send you up-to-date information in the week before the conference.

Remember that your registration is only valid once we have received your payment.

Should there be any places left, last minute registration for the conference will be open on the day from 8:45 am and will cost 750 CZK.

Conditions of Registration

There are a few things you should know about your registration:

1. Once paid, the conference fee cannot be refunded. If you cannot attend the conference due to serious personal or health reasons, you can:
 - a. send someone else to the conference instead of you
 - b. save the fee for the very next P.A.R.K. Conference

In both cases please inform us by the conference registration deadline at the latest.

2. Receipts of payment can be sent by email to the participants upon request.
3. If you have special requirements or questions regarding the registration process, do not hesitate to contact us at konference@zkouskypark.cz

The 26th P.A.R.K. Conference 4 April 2020

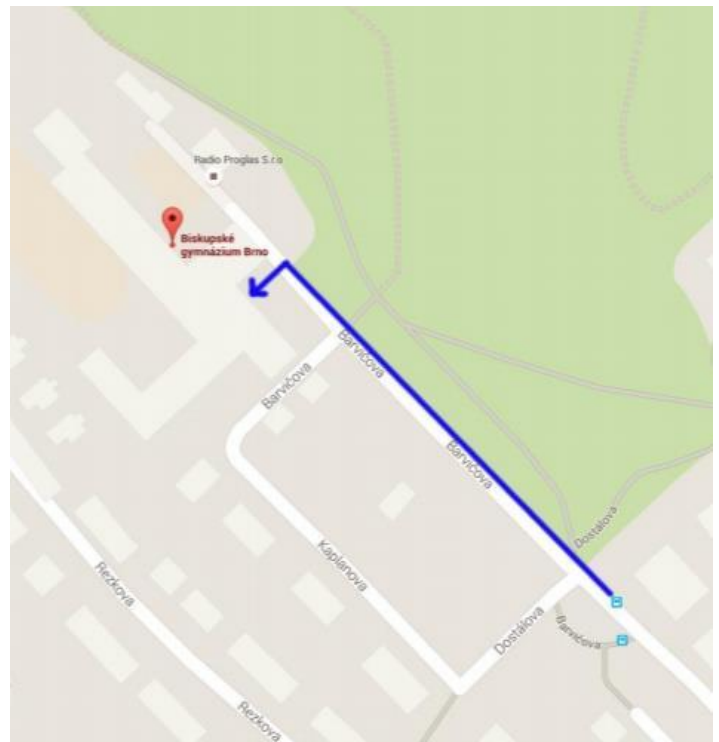
SESSION SIGN-UP

At registration you will have signed up for 3 sessions and a partner presentation. It is a good idea to print the registration email and to make a note of which sessions you have signed up for and which rooms they are in.

The rooms will be confirmed on Monday March 30th.

THE VENUE

The entire conference takes place at Biskupské Gymnázium, 85, Barvičova Street, in Brno. The building is on the top of the hill, in beautiful, wooded surroundings.



GETTING TO AND FROM THE VENUE

BY PUBLIC TRANSPORT

TRAM 4 & TROLLEY BUS

To get to the venue you need to take tram no. 4 in the direction of Náměstí míru from Hlavní Nadraží (Main Station), get off when you reach the stop named 'Obilní trh' and change to bus no. 39, which you'll need to ride to its final stop. Please see the timetable below for Saturday's times. For more detailed directions go to <https://www.bigy.cz/obsah/kontakt-jak-k-nam>.

4		Odjezdy ze zastávky	
		směr	
Zóna 100			
↓	BABICKÁ		4
0	Obřanský most (z)		3
1	Čtvery hony (z)		4
2	Obřanská - u školy (z)		5
3	Proškovo náměstí (o)		6
5	Maloměřický most (w)		7
6	Cacovická (z)		8
7	Tomkovo náměstí		9
8	Náměstí Republiky		10
9	Vozovna Husovice (o)		11
11	Mostecká (o)		12
12	Trávníčkova (o)		13
14	Tkalcovská		14
16	Körnerova (o)		15
19	Malinovského náměstí		16
22	Hlavní nádraží		17
23	Zelný trh		18
25	Náměstí Svobody		19
27	Česká		20
28	Komenského náměstí		21
29	Obilní trh (o)		22
30	Úvoz		23
31	Všetičkova (w)		
34	NÁMĚSTÍ MÍRU		

39		Odjezdy ze zastávky	
		směr	
Zóna 100			
↓	KOMENSKÉHO NÁMĚSTÍ		6
1	Obilní trh (o)		7
2	Úvoz		8
5	Žlutý kopec (w)		9
6	Vaňkovo náměstí (w)		10
7	Kampelíkova (z)		11
8	Soukopova (z)		12
10	BARVIČOVA		13
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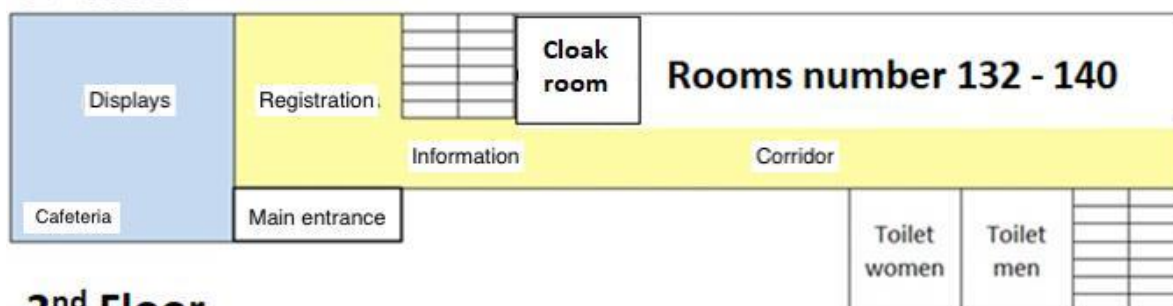
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BY CAR

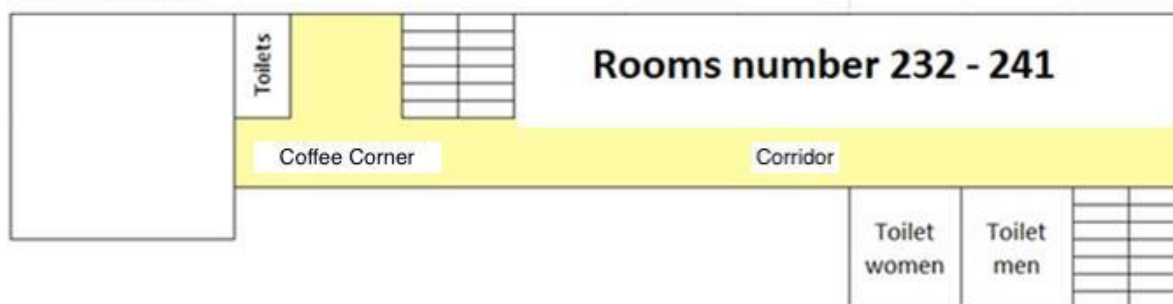
If you are travelling by car there is a car park available at the school. However, as the Conference is usually fully booked up with over 350 participants, the car park might be rather packed, so arrive early to ensure a space.

MAP OF THE VENUE

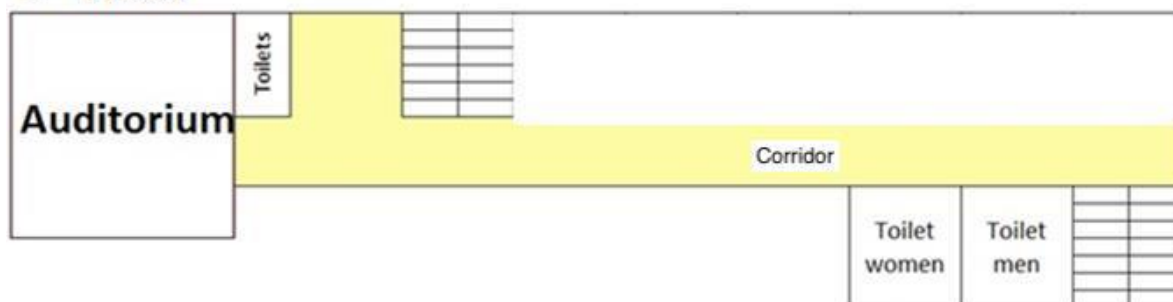
1st Floor



2nd Floor



3rd Floor



PLEASE NOTE THE FOLLOWING:

- The Opening Plenary takes place in the Auditorium (Aula) on the 3rd floor.
- All the sessions are also on two floors of the main building.
- There is a very strict no-smoking policy at the conference venue.
- Please do not leave any bags or coats unattended.

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- There is a cloakroom at the Conference, situated on the right of the entrance, by the information desk. All the money collected for the cloakroom will go to the charity fund.

CONFERENCE DAY REGISTRATION

When You Arrive

Doors open for conference day registration in the entrance hall at 8.00.

On the day of the conference, the first thing you'll need to do is go to registration. Registration opens at 8am and happens at tables ordered alphabetically by the first letter of your surname. At the registration desk, please make sure that you pick up your lunch / sandwich voucher (if applicable), complimentary conference pack and your accreditation certificate.

CONFERENCE PACK

At the conference day registration you will receive a conference pack containing a variety of complimentary materials including a voucher to collect a free book from one of the publishers.

DISPLAYS

There will be several displays and stands in the corridors and on the landings in the building. These are expected to include:

OUP

Ventures Books

Edu Bears

Express Publishing

Školní Zajezydy

Cambridge

Assessment English

SOL

MM Publications

Macmillan

Student Agency

Fraus

Global ELT

Cambridge P.A.R.K.

JUMP

Lingea

SciLearn

AJŠ

FLP magazines

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As usual there will be a chance to see and buy (on special offer) a variety of both fiction and non-fiction English books, textbooks and methodology books from all the major publishers. The book sale is organised again by **ENGLISHBOOKS** and their great team. There is a special conference discount on all books.

LUNCH

The lunch break is from 12.30 – 14.00 (including partner presentation). If you have ordered lunch you will receive a lunch voucher with a time on it. Please note there are TWO SITTINGS for lunch to allow all the participants to eat comfortably.

Please respect the time given on your lunch voucher. Lunch costs 150 CZK.

Lunch is served in the school dining hall in the basement. Follow the signs in the school.

The lunch options this year are as follows:

One of the following main courses with vegetable soup and salad

1. FRIED CHICKEN SCHNITZEL, POTATOES served with potato soup and salad
2. VEGETABLE KUNG PAO, JASMINE RICE served with potato soup and salad
3. CHICKEN SKEWER WITH POTATOES served with potato soup and salad

Or a large fresh home-made sandwich of your choice (70 CZK)

- HAM / CHEESE / VEGETABLES
- VEGETARIAN

Sandwiches (including vegetarian options) will not be available in the dining hall but in the conference cafeteria on the ground floor.

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SPECIAL CONFERENCE CAFETERIA

By popular demand a special conference cafeteria with a variety of home-made refreshments will again be available on the conference premises all day. It is located on the ground floor next to the Englishbooks.cz stand.

Please note that pre-ordered sandwiches will be available here.

There will be a special COFFEE CORNER on the 1st floor as well.

CHARITY BOOKSALE

As usual there will be a nice chance to buy affordable (second-hand) **textbooks** and this time to contribute to the RANÁ PÉČE foundation. A variety of second hand or old textbooks will be on sale for 30,- to 150,- CZK.

All the money collected for the charity book sale and the cloakroom is given to the foundation. Thank you very much for your contributions!

RAFFLE

After the closing speech, you will have the chance to win more than 10 prizes from the publishers, Cambridge P.A.R.K. and other partners.

Please make sure you hand in your badge to be able to participate in the raffle.

MEET THE SPEAKERS

Not everyone gets the time they want to ask their questions or just get to know our fantastic range of speakers. For a small fee we're giving all conference participants the unique opportunity to find and chat to your favourite presenters, get some solid advice or just enjoy time with the presenters from the 26th P.A.R.K. Conference as well as other attendees in a social and informal environment with refreshments and non-alcoholic drinks and wine provided.

MEET THE SPEAKERS will take place on the conference premises, will cost 150 CZK, and has to be booked in advance.

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FEEDBACK FORMS

The feedback form will be online and you will receive a link on the Monday after the conference. Your feedback is very important to us so that we can grow, improve and develop to match your needs. Therefore we kindly ask you to complete it carefully.

CONFERENCE MATERIALS ON www.skolapark.cz

After the conference, you will be able to find materials from various seminars on www.skolapark.cz. The link is:
<https://www.skolapark.cz/skola/p-a-r-k-conferenceinternational-conference-for-teachers-of-english>.

IMPORTANT

The Conference starts in the main auditorium (ground floor) at 9.00. We would like to ask you to be respectful and to be there on time so that we do not have to delay the conference programme.

THANK YOU 😊